



ME Private Chef Services Terms and Conditions

1. Booking with ME Private Chef Services Ltd.

1. All bookings must be confirmed in writing by the Client and ME Private Chef Services after a prior consultation. Consultations may take place over the phone or in person. This may be communicated by email, text message (SMS) or post.
2. A non-refundable deposit is required to secure ME Private Chef Services for the date of the event. This deposit shall consist of 50% of the total agreed quote.
3. All bookings are subject to confirmed number of guests and to be confirmed in writing to ME Private Chef Services by the Client no later than 48 hours prior to the event.

2. Booking Deposit

1. A booking deposit figure (subject to the inclusion of VAT) will be provided to the Client in writing by ME Private Chef Services once booking confirmation is received. This deposit will be deducted from the total costs (please see our Payment terms below).
2. Payment methods available include bank transfer, debit card, credit card, cheque, and Pay Pal.

3. Booking Confirmation

1. Once the Client's deposit/s have been received a confirmation will be issued by ME Private Chef Services as well as any applicable formal confirmation letter and/or draft menu.

4. Payment of Total Event Costs

1. Payment in full is required for all catering services to be provided by ME Private Chef Services. Final guest numbers must be confirmed no later than 48 hours prior to the event.
2. The information provided at this point will be used to produce the event cost invoice, arrange staff and co-ordinate timings and schedule. Once our invoice is generated, payment must be received no later than 3 working days from the date of issue. After final numbers have been provided to ME Private Chef Services, we are happy to accept any increases in requirements however no reduction will be possible.

5. Cancellation Policy

1. In the unfortunate event of a cancellation on behalf of the Client, a cancellation charge will be issued. It may constitute a percentage or the full retention of the deposit and/or full cost of the event. ME Private Chef Services reserves the right to make the final decision on the total value.
2. In the case of only a percentage of the deposit being used; the remaining value may be used in credit for any future event they may choose to host.
3. Cancellations can be done by the Client either by phone call, text message (SMS) or email. ME Private Chef Services must confirm the cancellation in writing and inform of any cancellation charges within 48 hours. Cancellations can be issued by the Bookings Administrator, Executive Development Chef, and Director.

6. Dietary Requirements and Allergies

1. ME Private Chef Services will endeavour to provide suitable adaptations to the Client's menu for any guests with special dietary requirements or allergies. We cannot however take responsibility for any guests unless advised in advance (no less than 48 hours prior to the event).

7. Client's Food and Drinks

1. We accept no liability for any food supplied to the Client by another caterer (or food products suppliers by the Client themselves) in addition to those arranged by ME Private Chef Services.

8. Client's use of ME Private Chef Services Property and Client's Personal Property

1. The Client agrees to pay for any loss or damage to any equipment, crockery, cutlery or glassware supplied by ME Private Chef Services for the event, including any issues caused by the Client's guests.
2. ME Private Chef Services will not be held responsible for the theft, loss or damage to any personal effects of the Client or Client's Guests.

9. Photography and Promotional Material

1. ME Private Chef Services reserves the right to take photos throughout the event of food and set-up for the purpose of uploading and distributing digital content as promotional material. Should the client want to opt out and not be featured in any promotional material by us this must be notified in writing before the event and notify us of any concerns and/or restrictions regarding photography at the event.

